

What is English at Work?

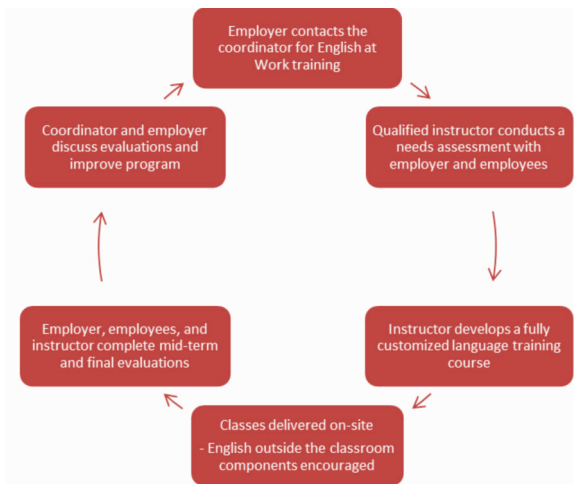
English at Work is a publically funded program designed specifically for employers with immigrant employees who have English language needs. English at Work can deliver a fully customized language training program at your workplace.



“ When language barriers come down, teamwork improves and productivity increases.”
-Local employer



English at Work



Steve Reynolds
REGIONAL COORDINATOR

Phone: (204) 325-4059
Cell: (204) 362-6884
Fax: (204) 325-4158

eaw@regionalconnections.ca
www.regionalconnections.ca

Box 912
2-295 Perry St.
Winkler, MB
R6W 4A9

CONTACT INFORMATION

Fully customizable English language training for your workplace.

www.regionalconnections.ca



How does it work?

English at Work programming is highly flexible. It can be adjusted to suit your business' needs. Classroom training can begin at any time of the year and be scheduled for any time of the day. A recommended format is:

- 20-25 weeks of training (Sept. – Mar.)
- 2 classes/week
- 1 -2 hour classes
- 1-on-1 shop floor tutorials (5 hours/week)
- Custom picture dictionary development
- Outside-of-the classroom activities and assignments are incorporated by the instructor



What do we teach?

The curriculum developed for your workplace will be fully customized for your employees, based on a needs assessment conducted in your workplace by a qualified instructor. Training content often includes basic to advanced level English for:

- Customer Service
- Health and Safety
- Tools and Materials
- Working with Numbers
- Getting Help (Asking Questions)
- Talking about Quality
- Filling out Paperwork
- Policies and Procedures
- Interacting with Coworkers
- Canadian Workplace Culture
- English for Leadership

Does it work?

Local employers:

"The English at Work program is a great program."

"Our English at Work language classes have provided many of our employees with the tools necessary to communicate effectively. Without this learning, our company would have been unable to expand at the rate we have."

Local employees:

"I can understand people better. People understand me a bit better."

"I can ask for tools and for help."

"I can fill out forms."

"I have learned lots of words that I can use at my workplace."

"My teacher was very helpful! She was always kind and knew all the answers for my questions!"

What does it cost?

A shared approach between English at Work, the employer, and the employees:

Instructor Costs

- Shared between employer and English at Work

Employee's Time

- Employee contributes ½ his/her time in class, employer typically pays ½ time in class

Facility & Materials

- Training delivered in a training space at the workplace
- Employer provides workplace-specific material for the instructor's use



“ Front-line leadership have noticed the link between individuals who participate in language classes and a decrease in errors. ”